CORPORATE POLICY

Plant, Equipment and Road Safety Policy

EFFECTIVE DATE	VERSION	NEXT REVIEW
11 August 2026	1.0	12 months after approval

POLICY OWNER	APPROVED BY
Plant and Logistics Manager	Board of Directors, [date]

APPLIES TO

All company-owned, hired and subcontractor plant and vehicles used for Boafo Nsa work

01 Policy statement

Heavy plant and vehicles are our most valuable assets and among our biggest hazards, on site and on Ghana's roads. Boafo Nsa operates only plant that is fit for purpose and maintained, driven by trained and authorised people who obey the law.

02 Legal framework

- Road Traffic Act, 2004 (Act 683) and Road Traffic Regulations, 2012 (LI 2180), including licensing, roadworthiness, axle-load and seat-belt rules
- Ghana Highway Authority axle-load limits for haulage of aggregates, laterite and equipment
- Driver and Vehicle Licensing Authority (DVLA) requirements

03 Plant management

- Every item of plant has an asset number, logbook and maintenance schedule based on the manufacturer's service intervals.
- Operators carry out and record a pre-start check each shift; defects that affect safety mean the machine is tagged out until repaired.
- Excavators, loaders, rollers, graders, tippers and cranes have working reversing alarms, lights, mirrors or cameras, seat belts and fire extinguishers; rollover protection where designed.

- Hired plant must come with current inspection certificates and a competent operator, or be operated only by our authorised operators.
- Fuel is issued only against a logbook entry and the machine's hour meter.

04 Operators and drivers

01 Only people with a valid licence of the correct class and a Boafo Nsa authorisation card may operate plant or drive company vehicles.

02 New operators are assessed on the machine before authorisation.

03 Zero alcohol: no alcohol before or during driving or operating plant. Random testing may be carried out.

04 No mobile phone use while driving or operating, including hands-free calls on plant.

05 Seat belts are worn by everyone in a vehicle or machine fitted with them.

06 Passengers ride only in proper seats, never on loads, tailgates or buckets.

05 On-site traffic

Each site has a traffic plan that separates people from plant where possible, with marked walkways, one-way routes, speed limits (normally [15] km/h), banksmen for reversing and designated tipping areas. Workers wear high-visibility clothing at all times.

06 Public road safety

- Road works follow an approved traffic management plan with signs, cones, barriers, flagmen and lighting at night.
- Haul trucks are not overloaded, loads are sheeted to stop spillage and dust, and speed limits are reduced through communities and near schools.
- Journey management applies to long trips: no night driving on highways unless authorised, rest breaks every two hours, and a maximum of [10] hours driving a day.
- Abnormal loads (such as low-bed transport of plant) travel with escorts and any police or Ghana Highway Authority permits required.

07 Incidents

All vehicle and plant incidents, however small, are reported within 24 hours. Road accidents are reported to the police as the law requires. Drivers involved are tested for alcohol and reassessed before returning to duty.

08 Review

The Plant and Logistics Manager reports monthly on plant availability, maintenance compliance and vehicle incidents. This policy is reviewed at least every 12 months.

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